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How to reach us:

Our offices are located at 1291 Shuysman Avenue, Union, N.J. 07083. We are open from 9 a.m. to 5 p.m. every weekday. Call us at one of the telephone numbers listed below.

Voice Mail:

Our main phone number: 908-686-7700 is equipped with a voice mail system to better serve our customers. During regular business hours, a receptionist will answer your call. During the evening or when the office is closed, your call will be answered by an automated receptionist.

To subscribe:

The Progress is mailed to the homes of subscribers for delivery every Thursday. One-year subscriptions in Union County are available for \$15.00. Two-year subscriptions for \$28.00. College and out-of-state subscriptions are available. You may subscribe by phone by calling 1-800-686-7700 and asking for the circulation department. Allow at least two weeks for processing your order. You may use MasterCard or VISA.

News items:

News releases of general interest must be in our office by Friday at noon to be considered for publication the following Monday. News releases must be typed and include a return address and phone number. For further information or to report a breaking news story, call 908-686-7700 and ask for the editor.

Letters to the editor:

The Progress provides an open forum for opinions and welcomes letters to the editor. Letters should be typed double spaced, must be signed and should be accompanied by an address and daytime phone number for verification. Letters and photos must be in our office by 5 p.m. Monday to be considered for publication that week. They are subject to editing for length and clarity.

e-mail:

The Progress accepts opinion pieces by e-mail. Our address is WCN22@localsource.com. e-mail must be received by 5 p.m. Monday to be considered for publication that week. Advertising and news releases will not be accepted by e-mail.

To place a display ad:

Display advertising for placement in the general news section of the Progress must be in our office by Monday at 5 p.m. For placement in the B section, must be in our office by Monday at noon. An advertising representative will gladly assist you in preparing your message. Call 1-800-686-7700 for an appointment. Ads for the display advertising department.

To place a classified ad:

The Progress has a large,

